



## AUDIT COMMITTEE WORK PROGRAMME 2017-18 &amp; 2018-19

Item	Contact Officer	25 Sep	27 Nov	22 Jan	26 Mar	26 Jun	23 July	8 Oct	28 Jan	25 Mar
		2017	2017	2018	2018	2018	2018	2018	2019	2019
Audit Committee Work Programme	Kate Mulhearn	X	X	X	X	X	X	X	X	X
Member Training / Briefing Sessions (TBC)	Kate Mulhearn	X		X	X	X	X	X	X	X
Audit Committee Annual Report	Kate Mulhearn			X				X		
Audit Committee Review of Effectiveness	Kate Mulhearn	X						X		
External Audit Plan & fee letter	Strategic Finance Manager *			X					X	
External Audit - Audit Results Report (ISA 260)	Strategic Finance Manager *	X					X			
External Audit Annual Letter	Strategic Finance Manager *	X					X			
External Audit AGR for Grant Claims	Strategic Finance Manager *			X					X	
External Audit Update / Progress Report	Strategic Finance Manager *				X	X				
Annual Internal Audit Strategy and Plan	Kate Mulhearn				X					X
Internal Audit Annual Report	Kate Mulhearn					X				
(Draft) Annual Governance Statement	Kate Mulhearn				(X)	X				
Internal Audit Progress Report & Internal Audit Review Reports	Kate Mulhearn	X	X	X	X	X	X	X	X	X
Risk Management Report	Kate Mulhearn	X	X	X	X	X	X	X	X	X
Fraud Update Report	Kate Mulhearn							X		
Reviews of Company Governance	Kate Mulhearn	X		X						
Statement of Accounts	Andrew Small					X				
Post Audit Statement of Accounts	Andrew Small	X					X			
Working Balances	Andrew Small				X					X

\* Reports will be prepared and presented by External Audit Manager, Adrian Balmer (EY)